ACLP Bulletin Submission Process

ACLP Bulletin is the quarterly, digital publication for the child life community. Its aim is to provide content that encourages the continued clinical development of child life professionals, and a forum for highlighting their milestones, challenges, innovations and successes.

Overview of the Writing Process

Do you want to write for the ACLP Bulletin, but don't know where to begin? The Bulletin Committee wants to encourage all aspiring writers to contribute to our organization's quarterly publication. Many individuals feel overwhelmed by the possibility of publishing an article for all to see, but taking the process one step at a time can help make it seem more manageable.

Who can write for ACLP Bulletin?

Anyone in, or invested in, the child life community can write and publish in ACLP Bulletin, including students, clinicians, academics, retired professionals, professionals in related fields, and recipients of child life services. The ACLP Bulletin strives to promote a sense of community and belonging through the publication of diverse articles written by individuals with varying experiences. Certified Child Life Specialists can also earn PDUs for publishing in ACLP Bulletin. For more information, view the Recertification Manual.

How to submit an article to ACLP Bulletin:

Step 1: Submit the ACLP Bulletin Article Form

Whether you have an idea, outline, or full draft of an article, the first step is to complete an ACLP Bulletin Article Submission form.

Step 2: ACLP Bulletin Editorial Review

The ACLP Bulletin editorial team will review the submission and determine next steps, which might include:

- Sending a submitted article to the Bulletin Committee for review
- Providing initial feedback to the author for article development or revision
- Meeting between author and editorial team to discuss article ideas or revisions or to provide writing support
- Submissions are reviewed on a rolling basis as they are received. Authors can expect to hear feedback or next steps for their article or idea within 4 weeks.

Step 3: Bulletin Committee Review

Members of the Bulletin Committee will then conduct a thorough review of the article. Committee feedback will be compiled and sent to the author by the managing editor.

Step 4: Article Revisions

The editorial team will work with the author to make any changes needed to the article. This step may involve several rounds of revision and discussion depending on the needs of individual articles and authors.

Step 5: Final Proofread

The editorial team will conduct a final proofread of the article to ensure no grammar, spelling, or syntax errors remain.

Step 6: Publish!

The article will then be slated to publish in an upcoming issue of ACLP Bulletin. The editorial team does not guarantee placement of an accepted article in a particular issue and may at its discretion hold an article for publication in a future issue.

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