

STEPS TO BECOME CERTIFIED

Please review the Certification Candidate Manual for a complete list of all certification requirements.

1. START ELIGIBILITY ASSESSMENT

The Eligibility Assessment can be started at any time and individuals can add their degree, coursework, and clinical experience information as they complete it.

2. COMPLETE CLINICAL INTERNSHIP & REQUIRED ACADEMIC COURSEWORK

An individual must complete a clinical internship that is under the direct supervision of a CCLS who meets certain requirements.

To sit for the certification exam, an individual must complete the following academic requirements: a bachelor's degree in any field of study and academic coursework. The academic coursework can be obtained by graduating from an ACLP-endorsed academic program or 10 specific college courses.

3. FINALIZE ELIGIBILITY ASSESSMENT

Once an individual has completed the academic requirements and a clinical internship, they need to ensure that all their coursework, degree information, and clinical experience verification form have been entered into their Eligibility Assessment.

4. REGISTER & PAY FOR EXAM

Once an individual has passed all components of their Eligibility Assessment, they will be eligible to sit for the exam. Individuals will be notified via email that they have met all the requirements as well as the link to register and pay for the exam.

5. SELECT EXAM DATE & TESTING LOCATION

Once an individual has registered and paid for the exam, they will then receive an email from Promtetic that contains information on how to select a testing window and testing location.

6. TAKE CERTIFICATION EXAM

Once an individual has registered and paid for the exam, they will then receive an email from Promtetic that contains information on how to select a testing window and testing location.