Daily Productivity Data Collection Tool

*Refer to Local Productivity Data Collection Tool for Instructions on use of this form*

Staff Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Inpatient Acute Care

# of scheduled hours worked in area: \_\_\_\_\_\_\_

# of Patients Encounters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Inpatient Critical Care

# of scheduled hours worked in area: \_\_\_\_\_\_\_\_\_\_\_

# of Patients Encounters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Radiology

# of scheduled hours worked in area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# of Patients Encounters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pre-surgery

# of scheduled hours worked in area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# of Patients Encounters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Outpatient Ambulatory (excluding radiology and pre-surgery)

# of scheduled hours worked in area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# of Patients Encounters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Outpatient Emergency Department/Center

# of scheduled hours worked in area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# of Patients Encounters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_