

# MAILING LISTS

Enhance your organization’s visibility and connect with the child life community through the ACLP Mailing List Program. Whether you are selling products or services, advancing a noteworthy mission, or conducting market research, ACLP has a mailing list option designed to meet your needs.

## HOW TO ORDER A MAILING LIST

For your convenience, each mailing list is formatted as an easy-to-use Excel spreadsheet delivered via email as an attachment. ACLP offers lists with postal mailing addresses only. We do not sell or rent email addresses.

Standard [mailing lists may be purchased online](#) with a credit card. By placing an order, you agree to adhere to the **ACLP Mailing List Rental Agreement**, which is incorporated into the order form and states that each purchased mailing list is intended for single-use and is non-refundable.

**Please review the full ACLP Mailing List Rental Agreement prior to placing your order.** For additional information contact: [advertising@childlife.org](mailto:advertising@childlife.org)

ACLP must review and approve a sample of your intended mailing before the mailing list will be delivered. The sample may be sent as an attachment via email to [advertising@childlife.org](mailto:advertising@childlife.org), faxed to 571-483-4482, or mailed to ACLP at:

Association of Child Life Professionals (ACLP)  
Attention: Mailing Lists  
1820 N Fort Myer Drive Suite 520  
Arlington, VA 22209

To pay by check, please complete the [ACLP Mailing List Order Form](#) and mail it to the ACLP office, along with payment and a sample of the intended mailing.

## PROCESSING TIME

Standard mailing lists take one week to process. Specialized lists may take two-three weeks to process. All mailing lists will be delivered electronically in a spreadsheet format upon approval of the intended mailing.

## STANDARD MAILING LISTS

Standard mailing lists for the following target groups are available for purchase:

- ACLP Members List: ..... **\$1,000 US**
- Certified Child Life Specialists List: ..... **\$1,000 US**
- Combined List of ACLP Members and CCLs: ..... **\$1,300 US**
- ACLP Program Leaders: ..... **\$650 US**
- Regional Lists (each): ..... **\$500 US**
- Student List: ..... **\$500 US**

## ACLP MAILING LIST RENTAL AGREEMENT

**By placing an order online for an ACLP mailing list, customers agree to adhere to the following:**

- Renter understands and agrees that the Association of Child Life Professionals (ACLP) is making these addresses available for one-time use only and solely for use on the mailing for which the sample was submitted for approval.
- Renter shall not copy the mailing list or any part thereof for use on an additional mailing or to enter into a computer database for use at a later time.
- The renter hereby agrees to submit a complete mailing sample to ACLP. ACLP may decline to provide the mailing list in the event that those materials do not meet with ACLP approval for any reason whatsoever.
- It is understood and agreed that the rented list has been and will be monitored to prevent improper and unauthorized use, by a combination of one or more methods of computer control, to which the renter consents and agrees.
- This agreement shall be binding upon the undersigned, its principals, and its agents.

