

# Undergraduate Endorsement Application Scoring Rubric Details

Each undergraduate endorsement application is reviewed independently by 3 trained reviewers serving on the Endorsement Review Committee. Reviewers do not assign weighted scores to their review but rather evaluate whether required contents are present (see scoring rubric below). At least 2 of the 3 assigned reviewers must indicate that an element is present for a “passing” score to be granted for that item. All required content must be present within each section to receive undergraduate endorsement.

Sub-Section I	Scoring	Documentation
Institution Administrative Parameters	Yes/N o	<p><b>Required:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Letter of support from Dean/Chair/Administration</li> <li><input type="checkbox"/> Student program plan or coursework pathway</li> <li><input type="checkbox"/> CVs of full-time CCLS faculty member and instructor of required child life course (if different)</li> <li><input type="checkbox"/> Copy of current CCLS certification for full-time CCLS faculty member AND instructor of required child life course (if different)</li> </ul> <p><b>Recommended:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Evidence of EBP and research</li> <li><input type="checkbox"/> Program Assessment – process &amp; evaluation path</li> <li><input type="checkbox"/> Program review results</li> <li><input type="checkbox"/> Survey of students in clinical practice</li> <li><input type="checkbox"/> Survey of clinical supervisors</li> <li><input type="checkbox"/> Evidence of financial support</li> <li><input type="checkbox"/> Degree program catalog entry</li> <li><input type="checkbox"/> Sample teaching survey</li> <li><input type="checkbox"/> Correspondence with clinical supervisors</li> <li><input type="checkbox"/> Syllabi</li> <li><input type="checkbox"/> Assignment instructions</li> <li><input type="checkbox"/> Research collaboration documentation</li> </ul>
Sub-Section II		
Student Guidance on Professional Development	Yes/N o	<p><b>Recommended:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student program plan/checklist</li> <li><input type="checkbox"/> Student advisement supporting documents</li> <li><input type="checkbox"/> Program learning objectives or goals</li> </ul>
Sub-Section III		
Curriculum Review	Yes/N o	<p><b>Required:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Completed course requirements spreadsheet (<a href="http://www.childlife.org/educators/undergraduate-endorsement">http://www.childlife.org/educators/undergraduate-endorsement</a>)</li> <li><input type="checkbox"/> Individual course syllabi</li> </ul> <p><b>Recommended:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Program of studies or curriculum flowsheet</li> <li><input type="checkbox"/> Course catalogue descriptions</li> </ul>